



WEST BENGAL STATE SEED CORPORATION LIMITED

(A Government of West Bengal Company)

Regd. Head Office : 6, Ganesh Chandra Avenue, (5th Floor), Kolkata-700 013

Memo No. 1462 / WBSSC

Dated, Kolkata, the 23-11-2023

QUOTATION

Sealed quotations are hereby invited from bonafide and experienced suppliers for printing of following items as detailed below:-

Sl. No.	Name of item and specification.	Quantity
1.	Cash Book (District)	16 nos.
2.	Cheque Register	16 nos.
3.	Salary Register	16 nos.
4.	Cover file	300 nos.
5.	Folder with flap	400 nos.

THE TERMS AND CONDITIONS

1. The rate should be quoted both in figures and in words excluding G.S.T. (G.S.T. if any specify separately.)
2. Copies of valid Trade Licence, GST Registration certificate, P.A.N are to be submit with quotation.
3. The quotation should be dropped in the earmarked 'Quotation Box' kept in WBSSCL, Head Office, Kolkata within the office hrs from 23th November 2023 to 04th December. 2023 upto 1P.M. specifying clearly on the top of the envelope "QUOTATION FOR PRINTING." The quotations will be opened on 04th December 2023. at 1:30 P.M. in presense of the quotationers.
4. The accepted rate will be valid for one year from the date of acceptance & the period of contract may be extended another one year on mutual consent between both parties on same terms & conditions.
5. Payment will be made through NEFT/RTGS against the submission of the bill in duplicate, receipted challan & a copy of supply order.
6. All goods should be supplied in good condition.
7. WBSSCL reserves the right to accept or reject the quotation without assigning any reason what so ever.
8. Paper Quality/Front Page Colour/Printing & Printing Materials Quality/Binding & Size should be as per sample.
9. Before printing the printing materials should be shown to the authority for its approval.

[Signature]
23/11/2023

MANAGING DIRECTOR

WEST BENGAL STATE SEED CORPORATION LTD.

Memo no: 1462/1(12) WBSSC

Dated, Kolkata, the 23-11-2023

Copy forwarded for information and necessary action to:

1. The F&AO/GM /SECT/CSPO/SAE/MO/IAO/AO1&11/ NOTICE BOARD OF THIS OFFICE/ WBSSC, Kolkata
2. The Post Master, Bowbazar Kolkata 12.
3. The Divisional Railway Manager, Howrah and Sealdah Division.
4. The Company secy, He is requested to publish the same in our official website.
5. Notice Board of this office.

[Signature]
23/11/2023

MANAGING DIRECTOR

WEST BENGAL STATE SEED CORPORATION LTD.